

	Budget	Month / Week ⁽¹⁾	To date
	\$	\$	\$
<u>Revenues</u>			
Donations			
Fund-raising activities (not reported as donations)			
Sponsorship			
Others			
Total			
<u>Costs</u>			
Material			
Labour			
Administration			
Fund-raising			
Others			
Total			
Surplus / (Amount to be financed)			

(1) Documents attached

Date of report: _____

Prepared by: _____

Signature: _____

FOUNDATION APPROVAL

Date report received: _____

Person who approved report: _____

Signature: _____